

CONFIDENTIAL - EYES ONLY 1 MAR 1974

MEMORANDUM FOR: Executive Officer to the DD/M&S

SUBJECT : Publication of the ELINT Mission and Functions
and Related Pages of the Regulations

1. During the coordination of the updating of the mission and functions statement and organization chart of the Office of ELINT, which has been an "AB" distribution since 1964, the DDO asked that printing be delayed pending DDO and ELINT resolution of an appropriate distribution pattern. Subsequently ELINT requested that RCS provide an "A" distribution for the actual text of the mission and functions statement and organization chart with additional copies to be sent to DDO and OEL (an "A, Special" distribution) and, incidentally, requested a high priority be given to the printing.

2. The Office of ELINT request for the "A, Special" distribution required that RCS process two separate printing jobs. This involved, first, reprinting the table of contents to reflect the new distribution pattern as well as the reverse sides of the pages of the ELINT organization chart, and the mission and functions statement (which would continue to receive an AB distribution) (attachment A) and, second, printing the actual text of the Office of ELINT organization chart and the mission and functions statement for the "A, Special" distribution (attachment B).

3. Printing this material necessarily involved reprinting obsolete material in the table of contents as well as the obsolete mission and functions statement of the Office of Computer Services, which was on the reverse side of the page. Since the Office of ELINT indicated a high degree of urgency in having their material published as soon as possible, we decided not to delay the printing for what is likely to be a lengthy process involved in updating the other material.

4. The table of contents must reflect the actual titles of the regulations that are on the books, even though they are not current as far as organization structure or office title is concerned. At various times I discussed with Messrs.

STAT options available to RCS to update regulations with respect to organizational structure and office titles and we have in fact marked a set of regulations to reflect the organizational changes as they have been made. The updating of regulations throughout the Agency could be done by instructions to make pen and ink changes or by reprinting all regulations. The problems associated with either option were such that the

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then ADD/M&S decided that, at least for the time being, organizational structure and office titles should be changed only when the substance of the regulation was being changed.

5. With respect to substantive changes, including statements of mission and functions and new organization charts, the revisions are originated primarily by the component which has the principal interest. RCS presently is discussing or processing a number of proposals relating to mission, functions, and organization charts (OJCS, the Comptroller, the DD/M&S, OSI, OWI, etc.) and will forward these for authentication when coordinated. Until the process is complete, certain pages of the regulations will continue to be outdated and the table of contents will reflect this.



STAT

Chief, Regulations Control Staff

Attachments

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ROUTING AND RECORD SHEET

DD/M&S Registry
File *Public Relations*

SUBJECT: (Optional)					
FROM: <i>c/regs</i>		EXTENSION	NO.		
			DATE <i>1 March 74</i>		STAT
TO: (Officer designation, room number, and building)		DATE		OFFICER'S INITIALS	
		RECEIVED	FORWARDED		
1.	STAT 	<i>3/4/74</i>		<p>1 to 2: Reference is made to the inquiry from Ed Proctor concerning the:</p> <p>a. Agency notice on the American Bicentennial Commission--without DDI coordination or approval. STAT</p> <p>b. Publication of the Table of Contents, which reflects obsolete material.</p> <p>The attached indicates that the notice on the Bicentennial Commission was fully coordinated with DDI, both by the Regulations Control Staff and the Office of Logistics. If Dr. Proctor was not informed, that was the responsibility of his own people.</p> <p> feels strongly that we have no real choice but to reprint the Table of Contents, even though it contains obsolete material. I don't feel as comfortable about this approach and have indicated that this should not be repeated until and unless we have the opportunity to review other options.</p> <p> <i>Sent Ed Proctor a copy of this mess.</i> </p>	
2.	<i>Mr Greenman</i>	<i>3/5</i>	<i>3/28</i>		
3.					
4.	<i>Registry</i>				
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HQ. INSTRUCTION SHEET 800

STAT	REMOVE			INSERT			EXPLANATION
	REG. NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
		i	3/28/72		i &		The mission and functions for the Office of Elint are being updated and issued under a special distribution.
STAT		ii	3/8/71		ii	2/7/74	
		17	9/26/69		17	9/26/69	
		18 &			18 &		
		19	3/27/64		19	2/7/74	

DISTRIBUTION: AB

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*Distribution less than AB.

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ORGANIZATION

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ORGANIZATION CHARTS

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Revised: 7 February 1974 (800)

ORGANIZATION

b. OFFICE OF COMPUTER SERVICES

- (1) **MISSION.** The Director of Computer Services is responsible for operating a computer services organization to satisfy the Automatic Data Processing (ADP) requirements which are handled centrally or as services of common concern.
- (2) **FUNCTIONS.** The Director of Computer Services:
 - (a) In response to requests from Agency components, conducts or assists in feasibility studies, systems analyses, and the design of ADP systems; provides programming assistance and computer services; and furnishes advice, technical information and other ADP information;
 - (b) Serves as Information Processing Coordinator for the Directorate of Science and Technology, providing a focal point for review of feasibility studies and ADP systems design and representing the Directorate in ADP matters of concern to the Office of Planning, Programming, and Budgeting;
 - (c) Prepares or acquires the computer software and programs required in the computer systems designed or operated by OCS;
 - (d) Equips and operates a computer center to perform the full range of ADP services, and provides remote terminal equipment required by user components;
 - (e) Develops appropriate security measures for OCS ADP systems in collaboration with the Office of Security, Office of Communications, other Agency components and members of the Intelligence Community. These measures will be consonant with policy established by the Office of Security and the Office of Communications;
 - (f) Develops and conducts ADP training programs to meet Agency-wide requirements.
- (3) **ORGANIZATION.** See organization chart, figure 4.

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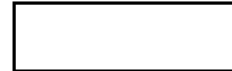
ORGANIZATION

Text is not included in this manual
because of a distribution less than AB.

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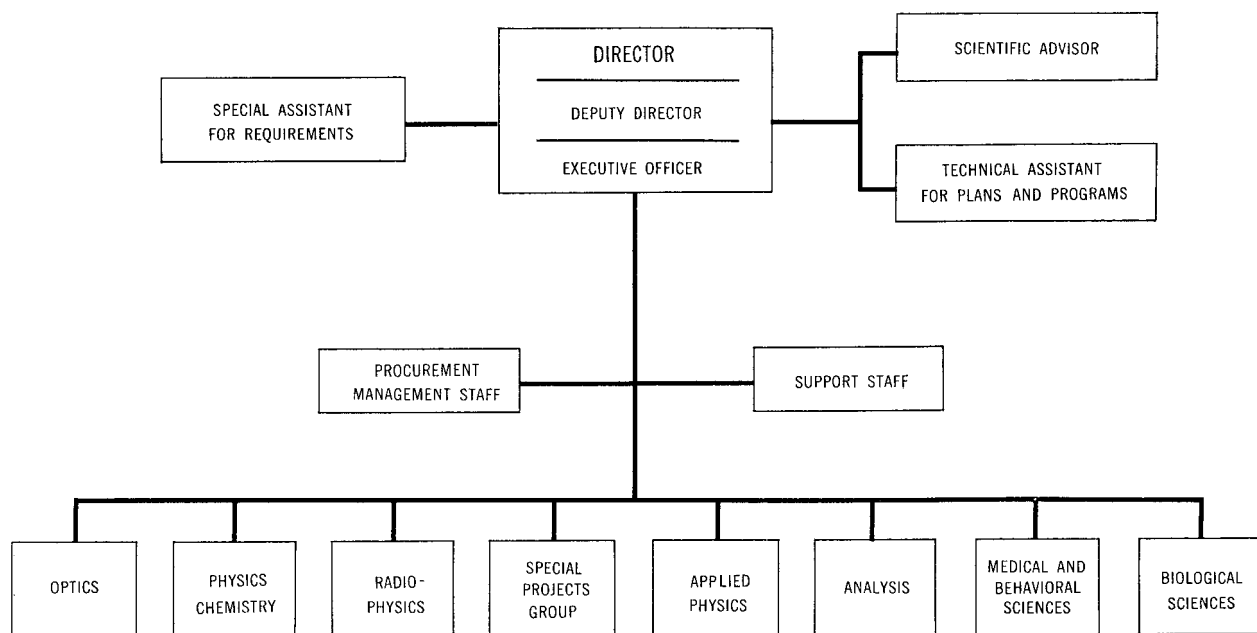
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ORGANIZATION



Text is not included in this manual
because of a distribution less than AB.

OFFICE OF RESEARCH AND DEVELOPMENT



HQ. INSTRUCTION SHEET 801

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REMOVE			INSERT			EXPLANATION
REG. NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
	18 & 19	3/27/64		18 19 & 19.1 20	2/7/74 2/7/74 3/8/71	Subparagraph 11c is revised to update the mission and functions of the Office of ELINT. Figure 5 is revised to update the organization chart for the Office of ELINT.
Arrows in the page margin show the locations of the changes described above.						

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- (2) **FUNCTIONS.** The Director of Computer Services:
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 - (c) Prepares or acquires the computer software and programs required in the computer systems designed or operated by OCS;
 - (d) Equips and operates a computer center to perform the full range of ADP services, and provides remote terminal equipment required by user components;
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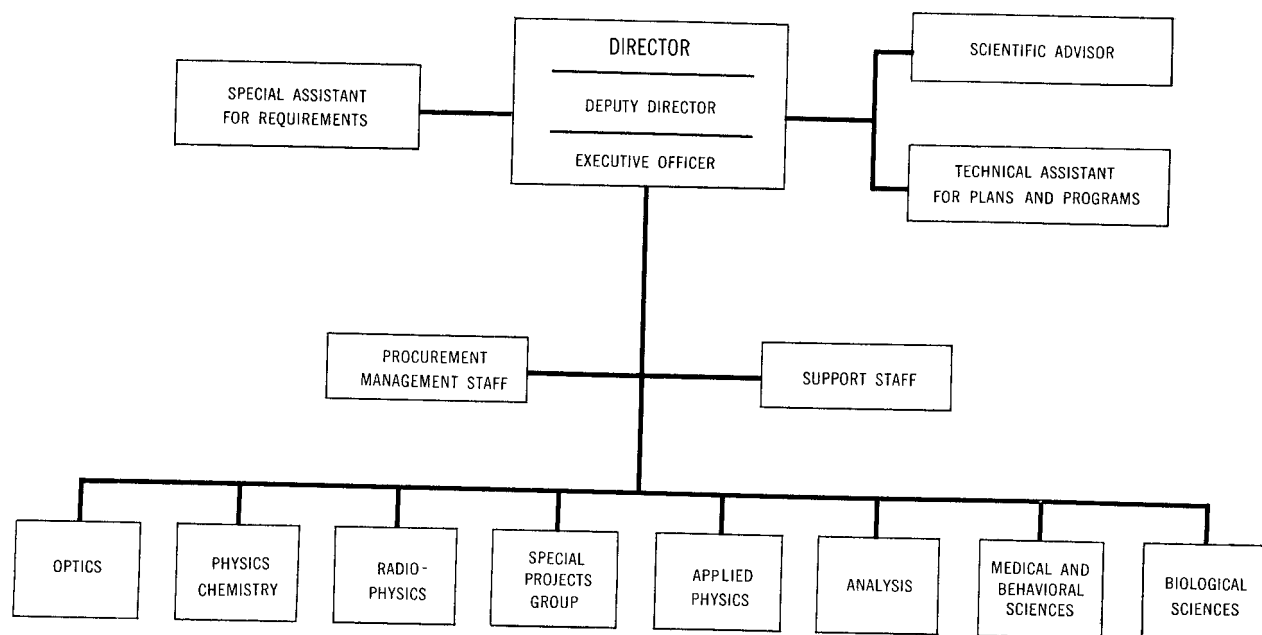
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OFFICE OF RESEARCH AND DEVELOPMENT



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8 March 1971 (600)

ORGANIZATION

Approved For Release 2003/02/27 : CIA-RDP84-00780R006100070003-7

DD, LRS 74-28754
1 March 1974


MEMORANDUM FOR: Executive Officer to the DD/M&S

SUBJECT : The American Revolution Bicentennial
Commission Program

1. On 18 December 1973 the Regulations Control Staff received from the Office of Logistics a draft proposed Headquarters Notice on The American Revolution Bicentennial Commission. After editing, this proposed notice was sent on 2 January 1974 to the coordinating officers of the six major components, including the DDI (attachment A). The RCS covering memorandum stated that any questions relating to the proposal should be directed to a designated RCS member by 9 January 1974. No comments or questions were received from the coordinating officers.

2. On 10 January the proposed notice was forwarded to the EO-DD/M&S and ADD/M&S for authentication with the notation that information copies were sent to the usual coordinators with no response (attachment B). The ADD/M&S adopted the recommendation of the EO-DDM&S that due to the paper shortage and the fact that this notice had limited application within the Agency the Bicentennial program should be implemented directly by the Office of Logistics and that notice of the program be posted on the bulletin board rather than by general distribution. RCS forwarded a copy of the notice to the Office of Personnel to be posted and notified the Office of Logistics of the decision to implement the program directly with the Agency components concerned.

3. The Executive Officer/Office of Logistics reports that OL prepared a paper for ADD/M&S approval regarding procedures to implement the Bicentennial program, that the paper was approved, and that OL has since been working directly with the Agency components concerned with this program. With respect to the DDI, I understand that OL personnel have been discussing with DDI personnel the use and placement of the Bicentennial symbol on a variety of DDI publications.


Chief, Regulations Control Staff

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Attachments

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2 JAN 1974

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
General Counsel
Inspector General
Comptroller

STAT SUBJECT : Proposed [] The American Revolution Bicentennial
Commission (Job 7168)

FOR YOUR INFORMATION

1. Attached is subject proposal initiated by the Office of Logistics. The proposed notice is to explain the American Revolution Bicentennial Commission (ARBC) and the use of the ARBC symbol. There is no field counterpart.

STAT 2. We plan to send this proposal to the Deputy Director for Management and Services for authentication. If you have any questions, please call [] by 9 January 1974.

[]
Chief, Regulations Control Staff

STAT

STAT Attachment
Proposed []

cc: D/L
C/PSD
SSA-DDM&S

This Notice Expires 1 January 1975

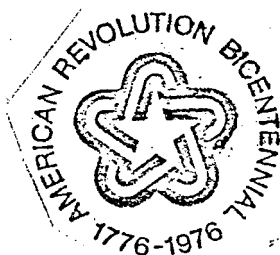
LOGISTICS

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THE AMERICAN REVOLUTION BICENTENNIAL COMMISSION

1. The American Revolution Bicentennial Commission (ARBC) was established by a joint resolution of the 89th Congress on 4 July 1966 (PL 89-491). It was given a mandate to prepare an overall program commemorating the Bicentennial of the American Revolution and of the Nation's birth. Specifically, Congress directed the ARBC to plan, encourage, develop, and coordinate observances and activities commemorating the historic events that preceded and are associated with the American Revolution and which vitalize the continued growth and application of the principles on which the Nation was founded. The goals of the Bicentennial are to forge a new national commitment, a new spirit for '76; a spirit which revitalizes the ideals for which the Revolution was fought. Hopefully it will be a spirit which will unite the Nation in purpose and in dedication to the advancement of human welfare, as the United States moves into its third century.

2. On 15 October 1973, President Nixon signed Executive Order 11741 authorizing all Federal departments and agencies to use the official symbol of the American Revolution Bicentennial on publications, envelopes, stationery, and other appropriate documents. A sample of the symbol is shown below:



3. Inasmuch as the use of the symbol is intended to increase awareness of and interest in the Bicentennial by the public, classified documents and publications of the Agency are exempted from carrying the symbol. The use of the symbol on Agency envelopes and letterheads is, however, appropriate. Therefore, the Government Printing Office will print the symbol on Agency stationery when we reorder.

4. There are items produced within CIA, e.g., certain [redacted] publications and some Office of Basic and Geographic Intelligence maps, which are provided to the public,

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LOGISTICS

which might well carry the symbol. Technically, the capability exists in the Agency to print the symbol whenever required. The determination of items that should carry the symbol and its precise placement on the document should be a coordinated effort of the originator of the items and the Printing Services Division, Office of Logistics. These decisions can be incorporated as a normal step in the publication and printing process.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

HAROLD L. BROWNMAN
Deputy Director
for
Management and Services

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Next 1 Page(s) In Document Exempt

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Director of Logistics

Registry

Public Relations

STAT

Reference is made to the suggestion that there be a Logistics Notice [] on the American Revolution Bicentennial Commission.

Notwithstanding the memo of 19 Nov 73 (OL 3 6046a), the feeling is now that we should cut back on non-essential notices and make greater use of the bulletin board. The ADD/M&S has indicated that the OL should definitely do everything possible to implement the program by the increased use of the bicentennial symbol, but there is no need to issue a notice on this issue. I have asked the Chief, RCS, to make sure a copy of the notice is put on the Agency bulletin board.

cc: C/RCS

Att: DD/M&S 74-0099

151 LJD
LJD

Executive Officer to the DD/M&S

29 Jan 74

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EO-DD/M&S [] kmg (29 Jan 74)

Distribution:

Orig RS - D/Log w/Xcy of DD/M&S 74-0099 + RS w/notes

1 - C/RCS w/O2cys of DD/M&S 74-0099 "

1 - DD/M&S Subj w/Xcy of DD/M&S 74-0099 " + background (DD/M&S 73-4522)

STAT

1 - DD/M&S Chrono

DD/M&S 74-0099: Proposed [] The American Revolution Bicentennial Commission
DD/M&S 73-4522: Memo dtd 19 Nov 73 to DD/M&S fr D/Log, subj: Use of American Revolution Bicentennial Commission Symbol in CIA

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OFFICIAL ROUTING SLIP

STAT TO

1

DATE

INITIALS

2

3

4

5

6

ACTION

DIRECT REPLY

PREPARE REPLY

APPROVAL

DISPATCH

RECOMMENDATION

COMMENT

FILE

RETURN

CONCURRENCE

INFORMATION

SIGNATURE

Remarks:

Set's discuss at your convenience. This strikes me as being a waste of paper — & it probably will waste the time of people who stop to read it. I may be wrong!

STAT

ER

DATE

1/14

SECRET

FORM NO.
1-67

237

Use previous editions

(40)

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EO-DD/M&S: [] kmg (15 Jan 74)

Distribution:

Orig RS - C/RCS w/2cys of Att (DD/M&S 74-0099)

1 - DD/M&S subj w/Xcy of Att

DD/M&S 74-0099: Signature & chrono cys of []
Bicentennial Commission"

STAT

"The American Revolution

TRANSMITTAL SLIP		DATE 10 JAN 1974
TO: Mr. Blake		
Thru: [REDACTED]		
ROOM NO. STAT	BUILDING	
REMARKS: STAT Attached for authentication is proposed [REDACTED] The American Revolution Bicentennial Commission which was originated by the Office of Logistics. It explains the American Revolution Bicentennial Commission (ARBC) and the use of the ARBC symbol. STAT [REDACTED]		
Information copies were sent to the usual coordinators on 2 January 1974 with no response.		
I recommend <u>one</u> signature. [REDACTED]		
FROM: [REDACTED]		
ROOM NO.	BUILDING	EXTENSION STAT

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

This Notice is Current until Rescinded.

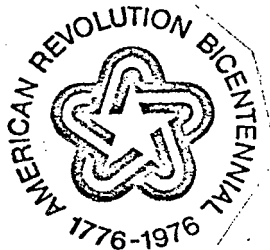
LOGISTICS

STAT

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2. On 15 October 1973, President Nixon signed Executive Order 11741 authorizing all Federal departments and agencies to use the official symbol of the American Revolution Bicentennial on publications, envelopes, stationery, and other appropriate documents. A sample of the symbol is shown below:



3. Inasmuch as the use of the symbol is intended to increase awareness of and interest in the Bicentennial by the public, classified documents and publications of the Agency are exempted from carrying the symbol. The use of the symbol on Agency envelopes and letterheads is, however, appropriate. Therefore, the Government Printing Office will print the symbol on Agency stationery when we reorder.

4. There are items produced within CIA, e.g., certain publications and some Office of Basic and Geographic Intelligence maps, which are provided to the public, and

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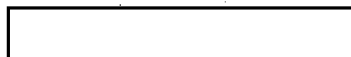
STAT



LOGISTICS

which might well carry the symbol. Technically, the capability exists in the Agency to print the symbol whenever required. The determination of items that should carry the symbol and its precise placement on the document should be a coordinated effort of the originator of the items and the Printing Services Division, Office of Logistics. These decisions can be incorporated as a normal step in the publication and printing process.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:



- STAT

Deputy Director
for
Management and Services

DISTRIBUTION: AB

DD/M&S Registry
File *Public Relations* /

19 NOV 1973

MEMORANDUM FOR: Deputy Director for Management & Services
FROM : Director of Logistics
SUBJECT : Use of American Revolution Bicentennial
Commission Symbol in CIA

1. The use of the American Revolution Bicentennial Commission (ARBC) symbol by Federal agencies has been directed by Executive Order. A recommendation for implementation of its use in CIA is contained in paragraph 4.

2. Inasmuch as the use of the symbol is intended to increase awareness of and interest in the Bicentennial to the public sector, classified documents and publications of the Agency would appear to be exempt from carrying the symbol. The use of the symbol on Agency envelopes and letterheads is appropriate and the Government Printing Office will print the symbol at the discretion of Federal agencies when reordering these items.

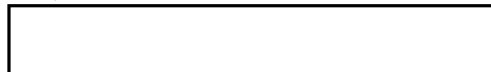
STAT 3. There are items produced within CIA such as certain publications and some Office of Basic and Geographic Intelligence maps that are provided to the public sector that should carry the symbol. Technically, the capability exists in the Agency to print the symbol whenever required, and determination of items that should carry the symbol and its precise placement on the item should be a coordinated effort of the originator of the items and the Printing Services Division, Office of Logistics. These decisions can be incorporated as a normal step in the publication and printing process.

4. It is recommended that an Agency notice be issued advising Agency personnel of ARBC goals, the President's

6L 3 6046a

SUBJECT: Use of American Revolution Bicentennial
Commission Symbol in CIA

Executive Order, and general procedures of coordinated
implementation between originating offices and Printing
Services Division, Office of Logistics.



STAT

Francis J. Van Damm
Director of Logistics

APPROVED: /s/ Harold L. Brownman

23 NOV 1973

DISAPPROVED: _____

Distribution:

Orig - D/L

✓ 2 - DD/M&S Subject

1 - OL Official

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

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OFFICIAL ROUTING SLIP

DD/M&S Registry

Public Relations /

TO	NAME AND ADDRESS	DATE	INITIALS
1	Mr. Walter Pforzheimer		
2			
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

Walter:

I would appreciate your following this
project for me.

STAT



Harold L. Brownman

STAT

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.		DATE
DD/M&S 7D-26		12/27/73

UNCLASSIFIED	CONFIDENTIAL	SECRET
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FORM NO.
1-67

237

Use previous editions

GPO : 1968 O - 297-542

(40)

Distribution:

Orig - Addse

1 - M&S Chrono

1 - M&S Subject

1 - HLB Chrono

DD/M&S/HLBrownman:jmh

Att: M&S 73-4370, Subject: Revised BINET Project Input Forms from
American Revolution Bicentennial Commission, dtd 31 October 1973
Original BINET Form, dtd 25 July 1973

Approved For Release 2003/02/27 : CIA-RDP84-00780R006100070003-7

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DD/M&S Registry
File ~~Public Relations~~
Public Relations 1

Director of Logistics

AT

[Redacted]

AT

[Redacted]

The Executive Order seems to require use of the symbol on stationery, publications, etc., sent to individuals and organizations outside the government structure. I assume that classified publications and memoranda would be exempt from the E.O.

May we have your suggestions and comments as to the most appropriate way to handle this requirement.

15/18
Robert S. Wattles

Att: DD/M&S 73-4235

8 OCT 1973

STAT

Associate Deputy Director for Management and Services, [Redacted]

STAT

EO-DD/M&S: [Redacted] :kmg (31 Oct 73)

Distribution:

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DD/M&S 73-4235: Memo dtd 23 Oct 73 to Heads of Executive Depts and Agencies fr Chmn, Bicentennial Commission, subj: Federal Agency Use of the Official American Revolution Bicentennial Symbol

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American Revolution
Bicentennial Commission
736 Jackson Place N.W.
Washington, D.C. 20276
(202) 382-1776

DD/M&S

Executive Registry

73-6770

AMERICAN REVOLUTION
1776-19

October 23, 1973

MEMORANDUM FOR: Heads of Executive Departments
and Agencies

SUBJECT: Federal Agency Use of the Official
American Revolution Bicentennial Symbol

On October 15, President Nixon signed Executive Order 11741 (copy attached) authorizing all Federal departments and agencies to use the official symbol of the American Revolution Bicentennial on publications, envelopes, stationery, and other appropriate documents.

There is also attached a copy of the American Revolution Bicentennial Commission Official Graphics Standards Manual which includes guidelines for use of the symbol. Questions regarding use of the symbol should be directed to: Mr. Jack Masey, Design Director, American Revolution Bicentennial Commission, 736 Jackson Place N.W., Washington, D. C., 20276. Telephone: 382-8073.

Your cooperation in the fulfillment of the purposes of the Executive Order will be appreciated.

David Mahoney
David J. Mahoney
Chairman

- 2 Attachments
1. Executive Order 11741
2. ARBC Graphics Manual

FOR IMMEDIATE RELEASE

October 15, 1973

Office of the White House Press Secretary

THE WHITE HOUSE

EXECUTIVE ORDER

FEDERAL AGENCY USE OF THE OFFICIAL
AMERICAN REVOLUTION BICENTENNIAL SYMBOL

The 200th anniversary of the birth of the United States of America should be an occasion for a nationwide commemoration which includes all of our institutions.

One means of increasing awareness of and interest in the Bicentennial can be the widespread display of the official American Revolution Bicentennial symbol adopted by the American Revolution Bicentennial Commission, notification of which was published in the Federal Register on March 27, 1971, Volume 36, No. 60.

Since publications, correspondence, and documents of the Federal departments and agencies reach most institutions and citizens of the United States, the American Revolution Bicentennial Commission has recommended that the publications, correspondence, and documents of the Federal departments and agencies bear the official Bicentennial symbol to the extent practicable.

NOW, THEREFORE, by virtue of the authority vested in me as President of the United States, it is ordered as follows:

Section 1. Each Federal department and agency of the executive branch shall use the official symbol of the American Revolution Bicentennial, adopted by the American Revolution Bicentennial Commission pursuant to the Act of December 7, 1970 (Public Law 91-528; 84 Stat. 1389), on publications, envelopes, stationery and other appropriate documents to the extent such use is permitted by law and is deemed appropriate.

Sec. 2. The official symbol may be used either in one color or in the three colors prescribed in the Graphics Manual of the American Revolution Bicentennial Commission.

Sec. 3. Use of the symbol pursuant to this order shall continue through December 31, 1976.

RICHARD NIXON

73-5204

DD/M&S 73-3640

DD/M&S Registry
File *Public Relations!*

13 SEP 1973

Mrs. Tobin Armstrong
Counsellor to the President
The White House
Washington, D. C. 20500

Dear Anne:

Thank you for your letter of 31 August 1973 informing me of Mr. Robert W. Miller's recent assignment to your staff. We will be delighted to cooperate with Mr. Miller and the Bicentennial Committee.

I have designated Mr. Harold L. Brownman, Deputy Director for Management and Services, as the point of contact for any assistance requested by the Committee.

Sincerely,

W. E. Colby

W. E. Colby
Director

ORIGINATOR:

/s/ Harold L. Brownman

13 SEP 1973

HAROLD L. BROWNMAN

Date

Deputy Director
for

Management and Services

EO-DD/M&S: :kmg (12 Sep 73)

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President re Agency cooperation with Bicentennial Committee

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Executive Registry

73-5204

DD/M&S 73-3591

THE WHITE HOUSE
WASHINGTON

August 31, 1973

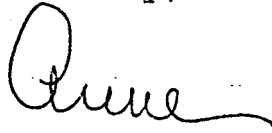
Dear Bill:

Effective August 27, Mr. Robert W. Miller, formerly Assistant Director of the Council on International Economic Policy and Director of the highly successful White House Conference on the Industrial World Ahead, joined my staff as a Staff Assistant to the Counsellor for the Bicentennial.

As you know, under the reorganization of the Domestic Council, I now serve as Chairman of its Bicentennial Committee. Mr. Miller will assist me with the work of this Committee.

I would very much appreciate your extending to him full cooperation as he undertakes this important responsibility. As you know, time is extremely short, and he will need to call upon an extra measure of your help and support to invigorate our Bicentennial effort.

Sincerely,



Mrs. Tobin Armstrong
Counsellor to the President

The Honorable William Egan Colby
Director of Central Intelligence
Washington, D. C. 20505

